School Psychology

The University of Alabama School Psychology Program is designed to provide exemplary graduate training in research and in the application of practice related to the learning, development, and mental health of children and youth, and their families. The doctoral degree in school psychology prepares students for direct school-based practice and for careers as faculty members, researchers, and practitioners. The doctoral degree program in school psychology focuses on the provision of school psychology services that are based on a strong foundation of research. The school psychology doctoral degree program includes an integrated and sequential program of study with comprehensive coursework and supervised field experiences. Candidates participate in courses and seminars in assessment and data collection, interventions and decision making, prevention and consultation, professional school psychology, sociocultural foundations, psychological foundations, human development, educational foundations, statistics and research, and other areas. Candidates are required to participate in extensive practicum, internship, and research experiences.

The doctoral program is an on-campus option only; there is no distance learning option. The doctoral School Psychology Program holds full approval status from the National Association of School Psychologists (NASP) and national recognition by CAEP.

Admissions

See the Admission Criteria section of this catalog for more information.

Prospective students for the doctoral program are encouraged to complete their applications by December 15 for admission the following fall semester.

In addition to the minimum Graduate School admission requirements, to be considered for regular admission an application must include:

1. Vita/resume
2. Three letters of recommendation consistent with goals of the program

Note that a prior graduate degree or educator certification is NOT required for admission to our on-campus PhD degree program.

Curricular Requirements

<table>
<thead>
<tr>
<th>Code and Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>Data-Based Decision Making and Accountability:</td>
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<tr>
<td>BSP 522 Soc-Behavioral Assessment</td>
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<tr>
<td>BSP 521 Cog Acad Assess</td>
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<tr>
<td>Consultation, Intervention, and Prevention:</td>
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<tr>
<td>BSP 632 Behavior Interventions</td>
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<td>BSP 633 Acad Interv Decision Making</td>
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<tr>
<td>BSP 638 Consultation and Supervision</td>
<td>3</td>
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<tr>
<td>BCE 512 Counseling Theory Proc</td>
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<tr>
<td>Psychological and Diversity Factors:</td>
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<tr>
<td>BEP 541 Learning and Cognition</td>
<td>3</td>
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<tr>
<td>BEP 565 Personality &amp; Social Dev</td>
<td>3</td>
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<tr>
<td>BSP 601 Appl Pediatric Neuropsych</td>
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<tr>
<td>BSP 660 Psychopathology</td>
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<tr>
<td>PY 650 Cognition And Learning</td>
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<tr>
<td>PY 671 History/Systems In Psych</td>
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<tr>
<td>Instructional and Schools/System Factors:</td>
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<td>SPE 500 Intro Exc Childr/Youth</td>
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<tr>
<td>BEF 534 Multicultural Education</td>
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<tr>
<td>CRD 569 Intro to Literacy Education</td>
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<tr>
<td>Research and Program Evaluation:</td>
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<td>BER 540 Statistical Methods In Educ</td>
<td>3</td>
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<tr>
<td>BER 558 Psychometric Theory</td>
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<tr>
<td>BER 640 Adv Statistical Methods in Ed</td>
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<tr>
<td>BER 645 Advanced Experimental Design</td>
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<tr>
<td>BER 647 Exp Res Design: Single Case</td>
<td>3</td>
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<tr>
<td>BSP 502 Prof Sem/School Psychology</td>
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<td>BSP 698 Non-Dissertatn Research</td>
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<td>Dissertation Research (BSP 699)</td>
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<td>School Psychology Practice and Development:</td>
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<tr>
<td>BSP 501 Prof Issues/ Ethics Sch Psych</td>
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<tr>
<td>BSP 673 Research/Ethics Seminar</td>
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<td>BSP 580 Sch Based Pract Assessment</td>
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<td>BSP 683 Adv Sch Based Pract</td>
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<td>Advanced Doctoral Practicum (BSP 696)</td>
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<tr>
<td>Doctoral Internship in School Psychology (BSP 688)</td>
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<td>Total Hours</td>
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Transfer Credit

The School Psychology Program has more stringent requirements than the Graduate School maximums for transfer credit for students who have completed previous graduate coursework. Generally, fewer courses will be approved for transfer credit than the Graduate School maximums. In some circumstances, a student with a previous master’s, EdS, or doctoral degree may be allowed to count some coursework from the previous degree. After a student begins enrollment in our program, transfer credit or use of previous graduate coursework must first be evaluated and approved by program faculty to determine equivalency to a required course in our program. Equivalency is determined by consistency between the proposed transfer course and required program course in terms of objectives, content, projects, and other activities. Only in very unusual circumstances will a student be approved to transfer previous graduate coursework for required courses with the “BSP” (school psychology core) designation in our program of study. However, it may be possible for students to transfer educational psychology, educational foundations, special education, etc., courses that are equivalent to those in our required program of study.

Graduate School information on Transfer Credit.

Doctoral Plan of Study Requirement

The doctoral degree provides greater depth and breadth in graduate studies than the program's EdS degree. The greater depth in our doctoral program is demonstrated in our extensive required coursework and field experiences for the 120+ credit doctoral degree. Our doctoral students receive greater depth of school psychology preparation in multiple NASP domains, beyond what is provided in our EdS program, by taking additional required courses in the following areas.
Doctoral students are required to complete comprehensive preparation in research. Research skills and activities include additional coursework in research, pre-dissertation research, and a comprehensive doctoral dissertation study.

**Doctoral Elective Focus Areas**
In addition to required coursework in the school psychology doctoral program, students should complete coursework and practicum experiences to focus on a specific area of practice and/or research. Each doctoral student is required to complete at least two additional courses in a specific individual focus area in which they wish to receive more preparation in knowledge and skills for practice and/or research. Students and their advisors should plan practicum and internship experiences that complement areas of focus. Focus areas may include reading/literacy, curriculum, special education, statistics, early childhood special education, counseling, and others. Permission must be obtained from programs that offer coursework and experiences in which the student wishes to obtain focused skills.

Graduate School information on the Doctoral Plan of Study.

**Written Qualifying and Comprehensive Exams**

**Written Examinations**
All students in the School Psychology Program are required to successfully complete written examinations before any degrees will be granted. The examinations are completed independently on a “take-home” basis and require students to integrate knowledge and skills obtained during coursework and other graduate education activities. Successful completion of the program requires that a student passes the exams. Further, no student will be allowed to enroll in EdS or PhD internship until all exams are passed.

**Written Qualification Examination**
All doctoral students take the qualification examination at the end of the spring semester of their first year of study. The exam results are reported to the Graduate School to meet university requirements for the MA degree as well as the EdS degree. Qualification exams will be offered annually in school psychology unless special circumstances arise. Students who wish to sit for the exam at a different time should submit a written petition to the program coordinator. Students must obtain an average of 80% or higher across faculty ratings for all questions to pass. Students who earn less than 80% of points on any one question may orally defend that question in front of the school psychology faculty. Earning less than 80% on two or more questions will result in failure of the qualification examination.

According to UA Graduate School policy, students may only take these examinations twice, a first attempt and one retake if the first attempt is not successful. If the student did not pass, the student can retake the relevant questions. Students will have an additional month to complete the new questions and will be required to orally defend their responses. Students who do not pass qualification exams following two attempts will be dismissed from the program.

**Written Comprehensive Examination**
Doctoral students in the School Psychology Program are required to successfully complete the comprehensive examination. Passing the comprehensive exam is required for proceeding with other program requirements (e.g., internship, dissertation) and obtaining the doctoral degree. Thus, no student will be allowed to enroll in a doctoral internship until the comprehensive examination is passed.

All doctoral students are expected to take the comprehensive examination no later than fall of their fourth year in the program. Students are eligible to take the comprehensive examination following:

1. Completion of all master’s degree requirements in school psychology at The University of Alabama (or demonstration of earned master’s degree)
2. Completion of pre-dissertation research requirement (or demonstration of equivalency)
3. Selection of dissertation chair
4. Permission from dissertation chair and program advisor

Graduate School information on Comprehensive Exams.

**Fieldwork/Practicum/Internship Requirements**

**Clinical and Field-Based Training**
All students in the School Psychology Program are required to engage in several supervised, sequential, and organized field-based experiences, practica, and internships. Students engage in course-based clinical and field experiences during their first year in the program, formal practicum courses after the first year, and a final culminating internship at the conclusion of the program. Thus, students are engaged in clinical or field experiences each fall and spring term in the program.

During all field placements (e.g., practica, internships, course-embedded field experiences), students are evaluated continuously by university and field supervisors. In addition, a formal evaluation is submitted by the field supervisor to the university instructor at the end of each semester. The students must meet all requirements and achieve all objectives to be given a satisfactory grade for the field placement.

**Practicum**
Most of the required school psychology courses with the BSP prefix include some type of clinical or field-based experiences. In the first year in the program, BSP 501 Prof Issues/ Ethics Sch Psych, BSP 521 Cog Acad Assess, and BSP 522 Soc-Behavioral Assessment all require field or clinical experiences, including classroom observations in local schools, assessment and data collection with youth, families, or other carefully supervised experiences. Several other required courses for the program (prefixes SPE, CRD, BCE, etc.) may also require clinical and field experiences on campus and in local public schools.

In addition, several formal practicum courses are required. In the second year in the program, doctoral students take BSP 580 Sch Based Pract Assessment for 200+ hours of on-site field activities in local schools in fall semester and BSP 683 Adv Sch Based Pract for 200+ hours of on-site field activities in local schools in spring semester. In their third and fourth years in the program, doctoral students continue to take BSP 696 Adv Doctoral Practicum most semesters, with 200+ onsite hours for each fall and spring term in local schools or other agencies that provide psychological services. School psychology practicum courses are offered in fall and spring terms, but typically are not offered in summer terms,
Admission to Candidacy Requirements

The student must file all necessary forms with the UA Graduate School for each degree, including the program of study form, admission to candidacy form, and application for degree and must pay all necessary fees for graduation. Students are reminded to apply for admission to candidacy and graduation for each degree level, as soon as requirements for the applications are met. Each student for a graduate degree must apply for graduation no later than the semester preceding the semester in which degree requirements are to be completed. Thus, EdS students must complete all required forms for the MA degree, which is typically awarded during the first 1½ years in the program, and for the EdS degree, which is awarded at completion of internship. Doctoral students must complete all required forms for the MA degree typically awarded after the first 1½ years in the program, for the EdS degree awarded at completion of the first 1,200 hours of the doctoral internship, and the doctoral degree awarded at completion of all 2,000 hours of the doctoral internship and completion of dissertation.

Each semester, the Graduate School publishes dates by which students must meet degree requirements, submit forms, and engage in other activities necessary for admission to candidacy and awarding of the degrees. Most deadlines occur in the semester before the degree will be granted. Graduate School deadlines and forms are posted every semester. It is the student’s responsibility to review and meet all deadlines. Failure to meet the Graduate School’s deadlines may result in the Graduate School delaying a student’s receipt of a degree.

The UA Graduate School’s official admission to candidacy for the EdS in Educational Psychology/School Psychology requires that students submit the form after 12 post-MA credits have been completed.

The UA Graduate School’s official admission to candidacy for the doctorate in School Psychology requires the following:

1. Completion of the program plan of study form approved by the Program Advisory Committee.
2. Demonstrated competence through the written or oral examination procedures or other evaluations required for the major field.
3. Completion of the pre-dissertation research project for the doctoral research requirement and the oral presentation of the completed project to peers and faculty.

Official admission to candidacy is required before PhD students may complete their dissertation.

Continuous Enrollment Policy

Graduate School Policy on Continuous Enrollment.

Dissertation Requirements

All doctoral students are required to complete a research dissertation. University policies for dissertations are outlined in the Graduate Catalog. College of Education and department policies must be followed. According to School Psychology Program policy, the dissertation prospectus (a preliminary description of the dissertation project) and proposal (a more comprehensive description of the planned dissertation project) must be prepared and approved by the committee. The dissertation prospectus and proposal should be completed prior to beginning the doctoral internship.

The general steps in preparing the dissertation are listed below:
Continuous Review of Student Progress

Each student is required to undergo a formal progress review during an annual progress evaluation at the end of every spring semester after entering the program; thus students entering the program in a fall term will have their first formal progress review at the end of the following spring, after two complete semesters of graduate study in the program. At the end of each spring term in the program, students are required to submit a comprehensive electronic progress evaluation of their work by the due date provided by the program coordinator; faculty members review the progress evaluation and evaluate knowledge, skills, and other relevant characteristics of students as shown in coursework, clinical work, field placements, and other program activities. Doctoral students also must submit an updated progress evaluation and have a progress review during the spring semester in internship. Doctoral students must continue to submit a progress evaluation every spring semester until graduation. Students prepare progress evaluation submission in an electronic format and will be provided information about submitting the annual progress evaluation.

While a portfolio is not required for the annual progress evaluation, students are expected to retain electronic copies of all work in graduate courses and other experiences beginning with their first semester of enrollment in the program. Annual progress evaluation components and professional work characteristics of the student are evaluated by program faculty according to a rating scale, in which student progress is judged to be satisfactory or non-satisfactory. Students are expected to receive satisfactory ratings on all progress evaluation components to continue with the planned program of study. In some cases, students may receive ratings of satisfactory that also include program requirements for improvement. Ratings of non-satisfactory on a few components may result in program requirements for additional course or field activities before continuation with the planned program of coursework, practicum, or internship. Thus, failure to make adequate progress in the program, based on a variety of quantitative and qualitative factors, will result in the student being placed on warning or perhaps being dropped from the program. There are four possible outcomes to the annual progress review evaluation process:

1. satisfactory progress in all areas,
2. satisfactory progress but with requirements for improvement
3. unsatisfactory progress in a few areas with probation for student and requirements for improvement, and
4. unsatisfactory progress in several areas, with discontinuation of student.

Please note that students may be given a probationary period before they are discontinued, if deemed appropriate or necessary.

Minimum Grade/GPA Policies in School Psychology Courses

Students enrolled in the School Psychology Program must maintain a grade of B or higher in all core school psychology courses. Students may be able to repeat a course if they earn a grade lower than a B. Failure to receive a grade of a B or higher when taking a core school psychology course a second time results in dismissal from the program.

Students also must continually maintain a GPA of at least 3.0 to continue advancing toward key degree-related milestones. These include taking qualifying exams, comprehensive exams, advancing to candidacy, and accepting/beginning an internship.

Practica and Field Placement Policies

Addressing Concerns about Students in Field Placements, Practica, and Internships Field supervisors are asked to immediately report any concerns, issues, or suggestions to the student and to the university professor. Concerns by the field supervisor and/or university professor may be addressed through improvement plans developed for the student, in collaboration with the student, field supervisor, and university professor. Significant concerns may result in temporary suspension of the field placement, removal of the student from the placement, a grade of F for the course, and/or dismissal from the program.

Improvement Plans

If a student improvement plan for courses, field placement, or other program activities becomes necessary, the program faculty, placement site supervisors, and students will develop an improvement plan that identifies concerns/issues, specific goals, deadlines, evaluation methods, and required outcomes needed for the student to meet all criteria and achieve all objectives and earn a satisfactory grade for the course or field placement. The improvement plan will include frequent meetings between the student, professors, and supervisors to monitor progress. The improvement plan will include frequent submission of materials.
Program Dismissal
The student will have the right to meet with the program faculty and department chair. If the decision is to be that the student is dismissed from the program, the student will be informed in writing. If the student disagrees with the program decision, or feedback provided, the student may consult with someone outside the program, and consider submitting an appeal. The University of Alabama College of Education Grievance Procedures (https://education.ua.edu/students/student-complaint/) will be followed if a student has a grievance about the decision to dismiss the student or another type of academic concern.

Additional Academic and Program Requirements

Fingerprinting/Background Check
The UA College of Education requires that all students must clear a fingerprinting/background check prior to field experiences. Prior to their first semester of enrollment in the program, school psychology students must meet this requirement for activities in schools under the jurisdiction of the Alabama Department of Education. Students should contact our college’s Student Services Office at (205) 348-0193 to obtain instructions or confirm if a background check has been completed. Students also have the responsibility to meet fingerprinting/background check requirements of their specific agency, state, etc. for all field, practica, and internship placements or other field experiences. Students should note that fingerprinting/background checks usually cannot be transferred from one state to another or, within a state, from one type of agency to another. New background checks typically are required by each state or type of agency. NOTE: After your graduation from the program, additional fingerprinting/background checks also typically are required to receive a state credential/certificate/license to practice as a professional in schools and other agencies.

Non-Dissertation Research
Doctoral students are required to participate in and conduct research. Faculty members work closely with doctoral students to help them complete their research requirements. Doctoral students take a number of experiential, research and statistics courses and seminars, are required to complete at least one research project prior to the dissertation, and are required to submit this project for publication or presentation at a national conference. The research project may be in collaboration with a faculty member and must include collecting data, analyzing, and reporting results for a research study. Doctoral students also are required to complete a comprehensive dissertation research study (see Dissertation Requirements above for more information).

National School Psychology Examination and State Credentialing Exams
According to UA College of Education and Alabama Department of Education policy, all doctoral students are required to take the National School Psychology Examination offered as a Praxis subject assessment by ETS. The exam must be taken and scores submitted to the program prior to the completion of 1,200 hours of EdS or doctoral internship. However, students are encouraged to take the exam soon after completing program coursework and either prior to or during the first few months of internship to allow opportunities to retake the exam, if needed to meet the program’s criterion score.

Students must obtain a passing score on the Praxis School Psychologist exam (National School Psychology Exam, Praxis test code 5402) to receive a grade for internship and graduate from the program. Currently, the program requires a score of 147 to receive a grade for internship and, thus, to graduate from the program. Students must have their scores sent to the UA (score recipient code 1858; this same code should be recorded as the student’s “attending institution”). The exam also is required for school psychology certification in Alabama; students desiring certification in our state should also have their scores sent to the Alabama Dept. of Education (recipient code 7020). Many other states require the Praxis School Psychologist exam for a state school psychology certificate; students should obtain the recipient code for the state in which they will apply for certification and have scores sent. The exam is required for the National Certificate in School Psychology (NCSP), and students should have their scores sent to the National Association of School Psychologists (recipient code R1549). A passing score of 147 also is currently required for the NCSP.

Students should be aware that additional exams may be required for applications for state credentials and should determine these requirements well in advance of graduation. Students should keep in mind that they may need to apply for Alabama certification to meet certification requirements in another state, even if they do not plan to work in Alabama. Other states also have their own specific requirements for examinations, which should be identified by students well in advance of graduation from the program.

Academic Misconduct
Graduate School information on Academic Misconduct.

Withdrawals and Leave of Absence Information
The School Psychology Program faculty members and field placement agencies recognize that major emergencies can happen for some students and that they may have a short or long-term impact on a student’s participation across program activities during a semester, including coursework, field placements, graduate assistantships, comprehensive exams, portfolio submissions, etc. The program is committed to supporting students in their program activities and providing assistance and guidance when emergencies have an impact on the student’s activities. If you experience a major emergency (e.g., personal or family medical issue, etc.) that significantly impacts across your course, program, or field placement activities and prevents your participation for a period of time, notify the program coordinator immediately or as soon as possible after the emergency. The program coordinator will assist you with making immediate requests to course professors, field or assistantship supervisors, or program faculty about making sure that your duties and responsibilities are covered, extending deadlines, rescheduling assignments, withdrawing from activities or field placements, etc. Again, student’s requests to faculty for possible solutions must be based on a major medical or similar emergency and requests must be submitted immediately or as soon as feasible possible following the emergency. Students should be aware that any extensions, rescheduling, or withdrawal from any type of program activity possibly may impact your schedule of courses, field placements, internship dissertation, final graduation, etc. The faculty will assist students in evaluating and making plans if major emergencies affect program activities.

Graduate School information on Withdrawals and Leave of Absence.
Academic Grievances Information

The Department of Educational Studies in Psychology, Research Methods, and Counseling has procedures by which students may resolve any type of issue or concern. For students in the School Psychology Program, all grievances, complaints, and concerns must be filed with the Head for Department of Educational Studies in Psychology, Research Methods, and Counseling.

Graduate School information on Academic Grievances.

Scholastic Requirements

Graduate School information on Scholastic Requirements.

Graduate School Deadlines Information

Information on Graduate School Deadlines.

Application for Graduation Information

Information on the Application for Graduation.

Certification

Requirements for certification and licensure in school psychology vary from state to state. Students are expected to determine the requirements in the state or states in which they are interested in practicing before beginning the program. The degrees from the School Psychology program may lead to state and national credentials:

- Graduates of the NASP-approved (main campus) program, who obtain the EdS and PhD degrees in School Psychology, are eligible for the National Certification in School Psychology (NCSP), following successful completion of the national school psychologist Praxis assessment and internship. The NCSP is used by over 30 states, including Alabama, as one possible route to grant state certification in school psychology.
- EdS and PhD degree graduates of the School Psychology program who obtain the NCSP may meet requirements for the Alabama Class AA certificate in School Psychology using the Nationally Certified School Psychologist Approach.

For a student handbook or additional information, email or call: Program Coordinator, School Psychology, The University of Alabama, College of Education, Box 870231, Tuscaloosa, AL 35487-0231; phone (205) 348-7575; fax (205) 348-0683; program office, 306 Carmichael Hall. https://education.ua.edu/programs/bsp.

Certification for Degree-Seeking Students Only

The School Psychology Program enrolls degree-seeking students and, occasionally with special permission, approves students for non-degree status to take only 1 or 2 courses, as noted earlier. The program typically does not enroll, evaluate, or endorse individuals who are not admitted to our degree programs. Only students admitted and enrolled in the EdS or PhD degree programs in school psychology and who complete our required coursework, field experiences, internships, and degrees are recommended by the program for the National Certificate in School Psychology (NCSP).